

1. DEFINITIONS:

- A. As used in this clause, the term "Custodian of the Configuration Documentation" is defined to include:
  - 1. A contractor who has design control of the item;
  - 2. A contractor who has participated or is participating in the engineering or operational systems development of a system or high level configuration item;
  - 3. A contractor who has been or is being supplied with copies of the system specification and/or development specifications; and
  - 4. A contractor who has extensive experience in the preparation of ECPs relative to high level configuration items. Such contractors have the capability of providing to the Government the majority of the information needed to properly evaluate the merits of a complex engineering change, possibly involving interrelated changes in other configuration items.
  
- B. Contractors who are not able to determine their custody status, shall contact the Procuring Contracting Officer for a determination of their status as a custodian of configuration documentation.

## 2. ENGINEERING CHANGE PROPOSALS (ECPs):

A. If the contractor has a current contract with the Naval Air Systems Command (NAVAIR), or with a NAVAIR weapons or systems contractor, the following procedures apply:

1. Any Class I or Class II Engineering Change Proposal (ECP), as defined in section 5.4.2 of MIL-STD-973, involving an item being procured under this NAVICP contract, shall be prepared, submitted, and distributed as specified in the most recent current contract with the Naval Air Systems Command (NAVAIR), or with a NAVAIR weapons or systems contractor under which the item is to be delivered, or under which production support is to be furnished. The contractor shall provide notification of the approval of each such submission of Class I changes to the Naval Inventory Control Point. Implementation of any such approved Class I changes shall be made on this contract by modification to the contract.

2. A minimum of two (2) information copies of each Class I ECP submitted in accordance with this clause shall be forwarded to the PCO at NAVICP.

B. If the contractor does not have a current contract with the Naval Air Systems Command (NAVAIR), or with a NAVAIR weapons or systems contractor, the contractor shall prepare and submit each ECP in accordance with MIL-STD-973 and the following procedures:

1. Contractors which are Custodians of the Configuration Documentation for the affected items shall prepare and submit each ECP as follows:

- a. Prepare any ECP in accordance with MIL-STD-973 (including specifically Sections 5.4.2). The required distribution for submission of Class I ECPs is available from the PCO. Part substitutions shall conform to MIL-STD-973 (including specifically Section 5.4.5).
  - b. No Class I Engineering Change shall be implemented until authorized via modification to the contract as issued by the PCO at NAVICP.
  - c. Each Class II Engineering Change shall be submitted to the cognizant contract administration office (CAO) for concurrence in classification.
2. Contractors who are not Custodians of the Configuration Documentation for the affected items shall prepare and submit each ECP as follows:
  - a. Prepare and submit any ECP in accordance with MIL-STD-973 (including specifically section 5.4.8.2). Part substitutions shall conform to Section 5.4.5 of MIL-STD-973.
  - b. The required distribution for submission of any ECP is available from the PCO.
  - c. No Engineering Change shall be implemented until authorized via modification to the contract as issued by the PCO at NAVICP.

3. **DEVIATIONS:**

- A. Contractors who are Custodians of the Configuration Documentation for the affected items shall process each Request for Deviation as follows;
  1. Prepare and submit any Request for Deviation in accordance with MIL-STD-973 (including specifically Section 5.4.3).
  2. No major or critical Deviation shall be made effective until authorized in writing by the PCO.
  3. Minor Deviations shall be authorized (or disapproved) by the cognizant contract administration office (CAO).

B. Contractors who are not Custodians of the Configuration Documentation for the affected items shall process each Request for Deviation as follows:

1. Prepare and submit any Request for Deviation in accordance with MIL-STD-973 (including specifically Section 5.4.8.3).
2. No major or critical Deviation shall be made effective until authorized in writing by the PCO.
3. Minor Deviations shall be authorized (or disapproved) by the cognizant contract administration office (CAO).

4. **WAIVERS:**

A. Contractors who are Custodians of the Configuration Documentation for the affected items shall process each Request for Waiver as follows:

1. Prepare and submit any Request for Waiver in accordance with MIL-STD-973 (including specifically Section 5.4.4).
2. No major or critical Waiver shall be made effective until authorized in writing by the PCO.
3. Minor Waivers shall be dispositioned by the local Material Review Board (MRB), when properly constituted in accordance with MIL-STD-1520. In the absence of such MRB, minor Waivers shall be granted (or dispositioned) by the cognizant contract administration office (CAO).

B. Contractors who are not Custodians of the Configuration Documentation for the affected items shall process each Request for Waiver as follows:

1. Prepare and submit any Request for Waiver in accordance with MIL-STD-973 (including specifically Section 5.4.8.4)
2. No major or critical Waiver shall be made effective until authorized in writing by the PCO.
3. Minor Waivers shall be dispositioned by the local Material Review Board (MRB), when properly constituted in accordance with MIL-STD-1520. In the absence of such MRB, minor Waivers shall be granted (or disapproved) by the cognizant contract administration office (CAO).

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